Website: www.niepid.nic.in

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NATIONAL INSTITUTE FOR THE EMPOWERMENT OF PERSONS WITH INTELLECTUAL DISABILITIES (DIVYANGJAN)
Department of Empowerment of Persons with Disabilities (Divyangjan)
(Ministry of Social Justice & Empowerment, Government of India)
Manovikas Nagar, Secunderabad-500 009
(An ISO 9001:2008 Institution)

TENDER FOR MOSQUITO & GENERAL PEST CONTROL WORKS IN NIEPID, (HQ), SECUNDERABAD

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TENDER FOR MOSQUITO & GENERAL PEST CONTROL WORKS IN NIEPID, (HQ), SECUNDERABAD

THIS TENDER SPECIFICATION SECURITYUED TO:

M/S _____

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_____

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SECTION - I

NOTICE INVITING TENDER

1. Sealed Tenders are invited for the following work from reputed contractors who meet the Qualification Requirements.

Scope of work	Issue of Tender documents	Last date of Submission of Tender documents	Tender opening date & time
Tender for Mosquito & General Pest control Works at NIEPID, HQ,Secunderabad	From 14.10.17	Upto 05:30 hrs on 04.11.2017 through **www.eprocure.gov.in/eprocure**	Techno- commercial Bid on 06.11.2017 at 15:00 hrs at NIEPID Secunderabad

EMD: Rs 10,000/- (Rupees Ten Thousand only) & Cost of tender document: Rs 1000/- (Non- refundable) to be transferred through RTGS to "NIEPID Institution, A/c No. 3631010100000025, IFSC Code – PUNB0453800, Punjab National Bank, Manovikasnagar, Secunderabad – 500 009

2. Address for opening of Tender

NIEPID, Secunderabad

Tender forms can also be downloaded and submit from **www.eprocure.gov.in/eprocure**. Select the tenders by organization and further select National Institute for the Mentally Handicapped and download. Incomplete and conditional Tenders shall be summarily rejected. The Director, NIEPID, Secunderabad reserves the right to reject any or all the Tenders without assigning any reason thereof. The tender documents will also available in www.niepid.nic.in for information. However the submission will be done only through online e-procure and tenders submitted by post/hand shall be rejected.

5. NIEPID takes no responsibility for any delay

6. Part I of the bid will be opened first and scrutinized (Refer Qualifying Requirements in Annexure NIT-I). Successful bidders in techno-commercial bid Part – I will only be considered for opening of Price Schedule i.e. Part – II. Date of opening of Price Bid will be intimated separately to the Tenderers who qualify in the Techno-Commercial bid.

7. Offers should be strictly in accordance with the tender specifications & General Instructions to the Tenderer enclosed herewith.

8. Only Tenderers who have previous experience in the work of the nature and description detailed in this tender specification are expected to quote for this work. Offer from Tenderer who do not have proven and established experience in the field as per Annexure NIT – I will not be considered.

9. Tenderers are advised to go through the project scope of work, site location etc and get them fully acquainted with the work place and prevailing working conditions before submitting the Offer.

10. The Tenderer should accept all terms & conditions of the tender unconditionally. In case the Tenderer wants to deviate from the tender conditions, such deviations shall be clearly specified in the offer. If no deviations are given in the offer, it will be assumed that the Tenderer accepts all terms and conditions of the tender.

11. Offers with deviations from terms and conditions of this tender are likely to be rejected.

15. **The Tenderers are required to quote for the complete scope of work with rates for all the items & no column should be left blank**. Tenders for part of the work or incomplete in any respect are liable to be rejected. Tenders shall certify in the un-priced bid of Techno- commercial offer that rates for all the items have been quoted.

16. Order will be placed on a single bidder for the complete scope of work.

17. The works are required to be completed within Twelve months from the fifteen days after the date on which the Estate Officer issues written orders to commence the work or from the date of handing over of the site, whichever is later, in accordance with the phasing, if any, indicated by the Company / Corporation in the tender documents. The site is expected to be handed over on or about immediately.

18. Penalty will be levied by NIEPID as per relevant clauses of the Tender on account of delay, violation of contract conditions and non-performance of the Contractor.

19. All documents submitted by the Tenderer in his offer shall be accompanied with a covering letter giving index interlinking all the documents.

20. NIEPID reserves the right to accept or reject any of the bid / all bids with or without deviation or cancel / withdraw the invitation for bid without assigning any reason whatsoever and in such case no bidder shall have any claim arising out of such action by NIEPID.

21. NIEPID reserves the right to reject the tender from any bidder on the basis of unsatisfactory performance of the bidder in any ongoing job or any similar job of NIEPID in last five years, or if the bidder has been kept under hold/ blacklisted by NIEPID.

22. NIEPID reserves the right to go for Reverse Auction (on line bidding on Internet) instead of opening the submitted price bid as per Cl 35 of part-B of GCC. Any bidder who do not accept the processing of price bids through Reverse Auction as per point-18 of Annex-E (checklist) of GCC are liable for rejection.

23. NIEPID General Conditions of Contract (GCC) and Technical Specifications for works contract shall be considered as a part of this tender which is available in the office of undersigned. Bidders may go through the document before quoting for the work.

Annexure NIT – I

Tender for Mosquito & General Pest control Works for NIEPID, Secunderabad Campus

A. QUALIFICATION REQUIREMENTS

1. The Tenderer should have, in the last seven years ending on 09.09.2017, successfully completed the Mosquito & Pest Control works of industrial plant / buildings or other commercial establishments.
   Values of such work done should be as under:

a) One job of value of Rs 3.1 Lakh or above, or
b) Two jobs of value of Rs 2 Lakh or above each, or
c) Three jobs of value of Rs 1.8 Lakh or above each

And

The Tenderer shall be financially sound and should have achieved an average annual financial turnover of minimum Rs 1.2 Lakh per year over three consecutive financial years ending on 31.03.2017.

B. DOCUMENTS REQUIRED

The Tenderer shall submit documents in respect of possessing Qualifying requirements as under duly certified and stamped by his authorized signatory:

a) List of Jobs undertaken with details and value meeting the above conditions.
b) Copies of work orders issued by customers.
c) Copies of completion certificates issued by customers.
d) Copies of audited profit and loss accounts accompanied by relevant schedules for turnover figures.
e) Declaration not guilty a court of law as per affidavit 'A'(Attached in SCC)
f) Certified self for not black listed as per affidavit 'B'(Attached in SCC)
g) Certificate of registration from Indian Pest Control Association
h) License to stock and use insecticide(s) for commercial pest control operation from Department of Agricultural, U.P. Government in the format of FORM - VI/C

C. Checklist / Minimum qualification criteria

1. Legal requirements

a. Employee's PF & miscellaneous provision act, 1952 (Valid PF code required)
b. ESI Number & date (Valid ESI code required)

2. Taxation requirements

a. Income tax act (PAN No.)
b. Trade Tax / VAT / TIN No.
c. Service tax no. (PAN Base)

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TENDER FOR MOSQUITO & GENERAL PEST CONTROL WORKS IN NIEPID(HQ), SECUNDERABAD

SECTION III

SPECIAL CONDITIONS OF CONTRACT

SECTION-III
SPECIAL CONDITIONS OF CONTRACTS

1. Any pesticide / Insecticide chemical should not be issued to any un-authorized person in condition. The contractor will be responsible for any type of accident because of this reason.
2. Contractor's staff should be care full while spraying pesticide / Insecticide in kitchen etc. for avoiding any mixing in foods etc.
3. All employees of contractor must be trained and well aware of the effects of these Pesticide / Insecticide at the time of using / handling / storing. Anti-dot of each chemical must be kept ready with contractor / authorized person for emergency use of un-expired date.
4. The contractor shall take necessary precautions for the safety of his workmen and he should follow all safety rules required in connection with execution of such type of works. The contractor must provide hand gloves / face masks / safety goggles etc. to his all employees. The contractor must provide soap etc. for hand washing after use of these chemicals.
5. The contractor shall take proper care to avoid any damage to NIEPID property. If any damage does take place, the contractor will be fully responsible for the same. The decision of Estate Officer is such case shall be final and binding on contractor.
6. The storage handling and disposal of chemical and its empty containers should be in an environment friendly and safe manner as specified by manufacturer or appropriate legal / regulatory authority. No Empty container shall be returned back to contractor.
7. The contractor shall make his own arrangement for his residing the supervisor near by the campus for execution / interest of work. If available the NIEPID can provide the accommodation at commercial rent (electric charge and water charge extra) as per rule.
8. All employees should be engaged after approval of the Estate Officer. No minor worker will be allowed to work.
9. In case of any accident the 100% responsibilities lies with contractor.
10. The contractor staff should be well mannered and of good behaviour with our township residents and NIEPID office staff. If any complaint is lodged with NIEPID official, the contractor shall be bound to replace the employee.
11. Contractor will have to ensure that the work places are entirely cleaned after completion of work.
12. In case when the contractor fails to arrange the work as per the requirement, the NIEPID will deduct the expenses to make alternate arrangement for the same.
13. The contractor must submit his valid licence issued by Government Authority, for handling, using & storing of poisonous / pesticides / insecticides materials. The contractor shall follow all relevant legislation / regulations etc including the legislation on the hazardous chemicals applicable to this work. The contractor shall provide "material safety data sheet" (MSDS) of all the hazardous chemicals insecticide / pesticide before the same is brought to NIEPID Secunderabad the MSDS shall be deposited with the Estate Officer.The successful bidder will be responsible for compliance to the Insecticides Act 1968 and Insectides Rules 1971 use of banned insecticides will not be permitted. In case such insecticides are used action will be taken as per law and it will be treated as breach of contract. The contractor will have

to depute a representative who shall (in the absence of the contractor) report to the department on all working days and liaison with the supervisor in charge for the works to be undertaken.

14. All materials brought at site should be of the brand & quality confirming strictly to appropriate legal / regulatory / government authority / our specifications. All materials should be got verified / approved by the Estate Officer before application.
15. The defects liability period shall be SIX MONTH. The security deposit shall be released after successful completion of defect liability period of SIX MONTH after completion of complete work.
16. The contractor shall undertake the work strictly as per the offer under the supervision of the Estate Officer of NIEPID.
17. The mixing / dilution of the insecticide / pesticide shall be done in presence of Estate Officer/ Authorised person of NIEPID. The dilution chemical is liable to be rejected in case dilution is not done in Estate Officer presence.
18. The chemical brought to the Township shall be stored in the storeroom for this purpose located in Town administration office under the supervision of Engineer-In-Charge.
19. The contractor shall be 100% responsible to settle / contest / defend any legal / police case arising due to effects / bad effects of misuse / accident of the insecticide / pesticide.
20. **EXECUTION OF CONTRACT:**
    a. The successful Tenderer's responsibility under this contract commences from the date of issue of the Letter of Intent by NIEPID, Secunderabad. The successful tenderer shall be required to execute a contract in the "Prescribed form" as per GCC with NIEPID within 15 days after the acceptance of his tender and in any case before the commencement of work. The expenses for completion and stamping and registration of the agreement with prescribed authority, shall be borne by the Contractor.
    b. The contractor shall commence the work within the time indicated in the Letter of intent and shall proceed with the same with due expedition without delay
    c. The contractor shall commence the work within the time indicated in the Letter of intent and shall proceed with the same with due expedition without delay
    d. If the successful tenderer fails to commence the work within the stipulated time, NIEPID, at its sole discretion, will have the right to cancel the contract. His Earnest money and / or Security Deposit will stand forfeited without any further reference to him without prejudice to any and all of NIEPID other rights and remedies in this regard
    e. All the works shall be carried out under the direction and to the satisfaction of NIEPID Administration.
21. Work shall be carried through out work period (contract period) without interruption due to any Sunday / holiday round the clock and contractor has to make suitable arrangement for the same without any extra compensation.
22. The contractor has to obtain registration no. service tax code & account code etc from commission rate of central excise and service tax, Kanpur, without which tender shall not be issued. He shall have to comply with the requirement of the commissionate

23 The payment shall be made on the basis of measurement only as per unit given in schedule. The contractor or his supervisor / authorized person should maintain a register and entry the work / measurement immediately and get it verified daily / after the work by NIEPID supervisor.

24 The contractor must submit his work details filled-up in the form placed at schedule "F1, F2 & F3"

25 The contractor should be capable to arrange required Tools , Plants & Machinery.

26 The contractor should be capable to arrange technical and skilled manpower.

27 MEASUREMENT OF WORK AND MODE OF PAYMENT

a. All payments due to the contractor shall be made by `Electronic Fund Transfer'. For this purpose the contractor has to give his account details in the standard format to be provided by NIEPID,Secunderabad. Payments will be made as per "Price Schedule" only after completion of that work. The same will be entered in measurement Book as running account (RA bill) & both the party will sign in that.

b. All recoveries due from the contractor for the month/period shall be effected in full from corresponding running bills unless specific approval from competent authority is obtained to the contrary. The recoveries could be I. Tax, VAT , Security Deposit , Stamp duty on S.D, Water charges 1% etc. As applicable.

c. Measurement shall be restricted to that quantity for which it is required to ascertain the financial liability of NIEPIDunder this contract.

d. The contractor shall bear the expenditure involved if any, in material testing & meeting requirements. The contractor shall, provide all the assistance with appliances and other thing necessary for measurement or re-measurement.

e. Full payment of Township area will be allowed if 80% area is covered. 20% sparing is allowed for (a) vacant quarters, (b) quarters occupied but locked repeatedly, © residents not willing / allowing for indoor spraying however for factory portion full area has to be covered. In case of reduction prorata deduction will be made.

f. Passing of bills covered by such measurement does not amount to acceptance by NIEPID of the completion of the work measured. Any left out work has to be completed by the Contractor, as directed.

g. Monthly measurement bill shall be prepared in the proforma prescribed for the purpose placed at schedule "F-1, F-2 & F-3", based on the certificate issued by the Estate Officer that the entire work as stipulated in the tender specifications has been completed in all respect to the entire satisfaction of NIEPID. The Contractor shall give unqualified `No claim' and `no demand' certificate. The abstract of final quantities and financial values shall also be entered in the measurement book and signed by both the parties. The final bill shall be paid within a reasonable time after completion of the work. After the payment of final bill, only the guarantee obligation percentage value shall remain unpaid, which will be released as per GCC.

28 In all cases of disputes emanating from and in reference to this agreement contract and all questions, disputes for difference of any kind what so ever arising out of or relating to this agreement contract the matter / dispute shall be referred to the arbitration of the sole arbitration of Director, NIEPID, Secunderabad or any other person (including an employee of NIEPID) even throught he had to deal with the matter relating to this agreement

contract nominated by the said Director to act as sole arbitrator. The arbitrator shall be under the arbitrator and conciliation act of 1996 and the rules there under. The arbitrator may from time to time with the consent of the parties enlarge the time for making and publishing the award. No person other than the above or his nominee can act as arbitrator. The venue of arbitrator shall be at Secunderabad or the place decided by the arbitrator. The ward of the arbitrator shall be final and binding on the parties of this agreement. The court at Secnderabad only should have

29 The works have to be carried out as per our / CPWD specifications 1977, wherever CPWD specifications are silent, the work shall carried out as per BIS specifications. In case of defective NIEPID will have full right to reject the work or part there of Such defective work if any, will have to be rectified at contractor's cost. The opinion of Estate Officer shall be final in this matter. If the defective work is allowed to stand NIEPID shall have the absolute right to reduce the rates for such items and the contractor shall have no claims over such defective work allowed on reduced rates.

30 The contractor shall have to make his own storage sheds for materials to be issued by NIEPID. If deemed necessary by engineer in charge, the contractor shall make separate store for material with double lock system.

31 Electric power for the legitimate use in the work shall be provided free of cost.

32 Necessary quality checks for Mosquito & general Pest control materials shall be conducted as per BIS / CPWD specifications. The cost for these tests shall be borne by the contractor.

33 The quantity of each item has been mentioned in the tender are tentative. The actual quantity will be as per work given. The quantity may vary as per requirement. The contract may be awarded on overall lowest basis only.

34 NIEPID reserves the right to suspend performance of any or all of its obligation under the contract . Such notice shall specify the obligation of which performance is to be suspended, the effective date of the suspension and the reasons therefore. The contractor shall thereupon suspend performance of such obligations until ordered in writing to resume such performance by the same authority that ordered for suspension.

SECURITY DEPOSIT

1. **Security Deposit :** Upon acceptance of tender, the successful tenderer must deposit the required amount of security deposit (10% of the contract value) within two weeks from starting date of work. The required amount of SD shall be deposited in any one of the forms as mentioned in the relevant clause of GCC for Civil Works. The security deposit shall be returned as per the conditions mentioned in the relevant clause of GCC available with NIEPID

2. **Time Schedule:** Entire work shall be completed **within 12 month**. The date of start of the work shall be taken as given in Letter of Intent.

Special Conditions of Contract

Non judicial stamp paper of Rs 10 /-

AFFIDAVIT 'A'

I / We M/s ……..proprietorship /pvt.ltd/ partnership firm represented by Shri……S/o ……..aged about ……resident of……do here by solemnly affirm and state as follows:

1. That the deponent declares that no criminal trail/ prosecution for any offence involving fraud dishonesty and moral turpitude is pending against the deponent in any court of law. Further no penalty / guilty /conviction was awarded against the deponent by any court of law/statutory authority in India.

2. That the deponent hereby declare that neither myself & my firm was declared as insolvent by any court of law nor any insolvency proceeding pending in any court of law.

Deponent

Verification

The facts stated herein above are true and correct to the best of my knowledge and nothing has been concealed. Verification ……/……../ at Secunderabad (TELANGANA), -500009.

Special Conditions of Contract

Non judicial stamp paper of Rs 10/-

AFFIDAVIT 'B'

I/We M/s.....Proprietorship / Pvt. Ltd. / partnership firm

Represented by Shri.....s/o.....aged about

.....resident of.....do here by solemnly affirm

And state that the deponent declares that the firm referred herein above never been

Blacklisted/ banned/delisted on the date of tender by any establishment of PSU/Govt of India.

Deponent

Verification

The facts stated herein above are true and correct to the best of my knowledge and nothing has been concealed. Verified on ...../...../ at Secunderabad - 500009

TECHNICAL SPECIFICATIONS

S.No.	Description of Items	Unit	Qty. [a]	Rate (in Rs.) [b]	Amount (Rs) [a X b]
1	Indoor spraying in the quarters, official building and public building for control of mosquitoes and general pest with chemical listed below, once every month by spraying machine in factory & township campus area **as per schedule " F2, ". Frequency & months as per schedule S.no.1**	**PER MONTH**	**14**		
	Cyphenophrin-5 EC with concentration of 20ml per liter of water. **OR**				
	Lenbeacyhalothrine-10 WP with concentration of 5 gms per liter of water. **OR**				
	Delta Methrine-2.5 SC with concentration of 10ml per liter of water.				
2	Anti-larva operation at all stagnant water pools, ponds, nallahs and open areas which are identified as source for mosquitoes breeding in the inner township and upto 01 kilometre outside the township boundary wall. **The operation will be carried out every week with chemical listed below as per schedule "F2". Frequency & months as per schedule S.no.2**	**PER MONTH**	**6**		
	Vecatobac-12 AS with concentration of 10ml per liter of water (under general mosquito larva condition). **OR**				
	"MLO" oil (under heavy mosquito larva condition).				
3	Directing and injecting chemicals emulsion for post constructional anti-termite treatment :- Treatment at points of contact of wood work by inimical emulsion chlorpyriphos (in oil or kerosene based solution) @ 0.5 litres per hole by drilling 6.0mm dia holes at downward angle of 45 degree at 150mm center to center and sealing the same with chemical listed below.	**SQM**	**500**		
	Inibatlotrid - 30.5 SC with concentration of 2ml per liter of water. **OR**				
	Termiseal oil				
4	Removing of bees hives (chatta) by spraying appropriate pesticide and removing from its position and this shall be followed by weekly spraying on the area to prevent re-formation of bee hives. This process shall continue for three months (6 items). Payment shall be released after three months from the date of spraying in making payment the hives more than 10cm shall only be counted hives less than 10cm shall be ignored. However contractor shall have remove less than 10cm alongwith the larger.	**NOS.**	**5**		
	Chypropyriphose **OR**				
	Delta Methrine-2.5 SC.				
5	Rodent control treatment in required area.	**PER 100 SQM**	**2000**		
	Brolobialone - 0.005% cake with trouble gum blue gel in rodobox under lock & key condition.				
6	Reptile controle treatment in required area	**SQM**	**10000**		
	Carbolic acid **OR**				
	Phorate-CG				
		Total Rs. (Inclusive of all)			

Area of the Institute : 78,209 Sqm approx. (19.33 acres) including Office buildings, internal roads, open space, staff quarters, Open Nallahs etc., approx (as per schedule "F1")

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Signature and Stamp of the agency

SCHEDULE " F1" (MONTHS & FREQUENCY)

Anti- Mosquito Spraying & fogging and Anti-Larva Operation (Inspection Chambers, Nallahas & Man Holes) of ea.

S.No	Ist Week	IInd Week	IIIrd Week	IVth Week
01	Entire Institute Canmpus including Buildings, staff Quartes etc.,	Entire Institute Canmpus including Buildings, staff Quartes etc.,	Entire Institute Canmpus including Buildings, staff Quartes etc.,	Entire Institute Canmpus including Buildings, staff Quartes etc.,

SCHEDULE " F2" (MONTHS & FREQUENCY)

S.No. Of Price bid	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total Months
1	0	1	2	2	0	1	2	2	2	1	1	0	14
2	0	1	1	0	0	1	1	1	1	0	0	0	6

Note: 1. Mosquito Spraying & fogging activities to be done as per above Sl.No: 01

2. Anti-Larva Operation activities to be done as per above Sl.No. 02.