



**NATIONAL INSTITUTE FOR THE EMPOWERMENT OF
PERSONS WITH INTELLECTUAL DISABILITIES (DIVYANGJAN)**
Department of Empowerment of Persons with Disabilities (Divyangjan)
(Ministry of Social Justice & Empowerment, Government of India)
Manovikas Nagar, Secunderabad-500 009
(An ISO 9001:2015 Institution)



NIEPID/Pur.10(418)/2024-25/

10.06.2024

**Sub: Tender for Supply of Various Services for Yoga Day celebrations -2024 at NIEPID,
Secunderabad - reg.**

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This Institute intends to celebrate Yoga Day with 1000 Disabled children from various NGOs at NIEPID, Secunderabad on 21.06.2024.

The interested participants are required to participate in tender through e-procurement for supply of the following material/service at Secunderabad.

You are requested to submit your offer as per our specification and terms and conditions as mentioned below:

Scope of Work

S.No	Description	Qty	Price per Qty/ persons	GST	Total Amount
(A)	Physical Arrangements				
1.	Physical arrangements facilities as per Annexure-I	01			
(B)	Food Arrangements				
2.	Morning Tea, Coffee, Milk at venue before Yoga event (alongwith facility for serving food)	2500 members			
3.	Breakfast , 04 idli & Upma with Chutney / Sambar with Tea/Coffee/Milk (alongwith facility for serving food)	2500 members			
4.	Lunch Vegetarian Buffet with 2 Vegetable curries, Dal, White Rice, Pulka, Pickle, Curd, Papad, one water pouch/bottle (250 ml) (alongwith facility for serving food)	2500 members			
(C)	Transportation				
5.	Travelling arrangement for participants and Escort (price should be quoted for each bus per day and indicate the per km charges also)	40/50 Seater Buses – 20 Nos			
(D)	Yoga Mats				
6.	Yoga Mats (72/24inch with 3mm thickness) with multicoloured on front and back	1,300 nos			
(E)	T-shirt with Trousers				
7.	Printing Round Neck and Half Sleeve T-Shirt with Trousers for Women/Men. The trousers should be flexible and stitching should be proper to avoid any torn out. (sizes will be intimated later)	1,300 members			

List of Physical Arrangements:

Sl. No.	Description	Qty
1.	Stage 3ft ht from groundx 50 ft x 25 ft with Backdrop banners of size 50 ft x 25 ft	-
2.	White Pandal (18 ft X 18 ft)	50 nos
3.	Ramps and steps both side of stage for disable friendly	-
4.	Stage Carpet (50 ft x 25 ft)	
5.	Complete Carpet for beneficiary area (25,000 sft)	
6.	Sound System complete set (including cordless mike) for complete ground	01 Set
7.	Shamiyana for food area (30ft X 90ft)	01 nos
8.	Table for snacks counters with cloth	25 Nos.
9.	Hand Wash	04 nos
9.	Generator 125 KVA	01 No.
10.	Dust Bins with sufficient covers (50 nos) with big size for wastage collection	10 Nos.
11.	Photography & videography with drone facility for half day	-
12.	Banner (Backdrop banner as per above stage length)- 01 nos 15x8.5 – 02 nos 6 x 4 – 02 nos 10 x 6 – 01 nos 6 x 3 – 02 nos	

- Quantity and size of the above items may increase or decrease as per actual requirement

Terms & Conditions

1. The price quoted should be inclusive of all taxes. GST should be separately quoted in BoQ chart
2. The bids should be submitted on or before **14.06.2024** by 1200 hrs through e-procurement and date of opening **14.06.2024** at 1230 hrs under two bid system.
3. The tender is required to be submitted through e-procurement online under two bid system (Go to website www.eprocure.gov.in/eprocure, click on tenders by organization and select National Institute for the Mentally Handicapped).
4. The rates has to conform with prevailing local market prices should be inclusive of all taxes.
5. The tender is required to be submitted through e-procurement online under two bid system (Go to website www.eprocure.gov.in, click on tenders by organization and select National Institute for the Mentally Handicapped).
6. The cost of the Earnest Money Deposit of **Rs.50,000/-** (Rupees Fifty Thousand Only) the amount may be transferred through RTGS to "NIEPID Institution, A/c No. 3631010100000025, IFSC Code – PUNB0453800, Punjab National Bank, Manovikasnagar, Secunderabad – 500 009 on or before opening of the tender. The details of UTR No. is required to be submitted online.
7. The successful bidder shall have to deposit a performance security deposit @ **5%** of the total value of the order in the form of Demand Draft/Bank Guarantee which should be valid for over and above two months of completion of work/supply or the warranty period.
8. The items installed should be of very high standard, no soiled/damaged/worn out to be installed. The agency will be penalized for not adhering to the instructions.
9. The agency should be responsible for any incidence of breaking of chairs/collapsing of shamiyanas, and resultant incidences if any.
10. The food should be served hot and quality should be of very high standard, The agency will be penalized for not adhering to the instructions.
11. The agencies have to quote unit price where ever applicable.
12. No advance will be given, however, the payment will be made after 15 working days on completion of the work/ providing of services only.
13. The delivery of the material shall be made at venue place as per PO
14. Copies of similar 03 work orders, preferable in government are required to be submitted by new firms
15. The decision of competent authority is final to accept or reject the Tender or relax the conditions of the tender.
16. GST TDS / IT TDS will be deducted as per rules.
17. The quantity may increase or decrease based on the actual requirement. However, the payment will be made on actual only.
18. MSME Registered firms are exempted from EMD.
19. The agencies should submit GST registration, PAN Details and registration certificate
20. **The agencies/bidders are required to submit price in BOQ chart in e-procurement online. The Institute will consider the L1 bidder based on the total value combined together of all items of each category and not individual items. The following categories are provided in the tender.**

- A. Physical Arrangements**
- B. Food Arrangements**
- C. Transportation**
- D. Yoga Mats**
- E. T-Shirts with Trouser**

TECHNICAL BID FORM

Sl No.	Description	Submitted Yes/No Indicate the Page No. Where the copy attached In the tender document
1.	Name of the Firm: Head Office Address : Branches Tel. No. Fax No. e-mail web site, if any	
2.	Kind of proprietorship: (i) If limited concern, name and address of Directors and Managing Directors i) If single owner, name and address of the proprietor and Manager. ii) If partnership, name and addresses of partners	
3.	Shall submit 03 similar work orders of the value of Rs 3,50,000/- (Rupees Three Lakhs Fifty Thousand only) and above for each order from different organizations executed in the last 03 years.	
4.	Annual financial statement for last 3 years authorized by CA.	
5.	Shall have firm registration/Shop and Establishment Licenses certificate (Attach copies)	
6	Acceptance certificate of technical & Financial bid as per Annexure-1 & 2.	
7.	GST/VAT/CST Certificate of the firm to be attached	
8.	PAN details to be attached	
9.	EMD details	

ACCEPTANCE CERTIFICATE

FOR TECHNICAL BID

I.....(designation).....,of (Name of the Company)..... hereby accept the above mentioned Terms & Conditions for **Various Services for Yoga Day celebrations - 2024 at NIEPID, Secunderabad.**

Date:

Place:

Signature & Company Seal

ACCEPTANCE CERTIFICATE

FOR FINANCIAL BID

I.....(designation).....,of (Name of the Company)..... hereby accept the above mentioned Terms & Conditions for **Various Services for Yoga Day celebrations - 2024 at NIEPID, Secunderabad.**

Date:

Place:

Signature & Company Seal