

16-08/2014-DRC/CCPD(Pt.Vol.II)
GOVERNMENT OF INDIA
MINISTRY OF SOCIAL JUSTICE & EMPOWERMENT DEPARTMENT OF EMPOWERMENT OF
PERSONS WITH DISABILITIES

5th Floor, Pt. Deendayal Antyodaya Bhawan,
CGO Complex, Lodhi Road, New Delhi-03
Date: November, 2023

CIRCULAR

FILLING UP OF THE POST OF CHIEF COMMISSIONER FOR PERSONS WITH DISABILITIES

Applications are invited for appointment to the post of Chief Commissioner for Persons with Disabilities under the Department of Empowerment of Persons with Disabilities, Ministry of Social Justice & Empowerment, Government of India.

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| 1. <u>NAME OF THE POST</u> | : | Chief Commissioner for Persons with Disabilities. |
| 2. <u>HEADQUARTERS</u> | : | New Delhi. |
| 3. <u>PAY SCALE</u> | : | Pay scale and allowances as admissible to the Secretary to the Government of India. The pay scale and present pay is Rs. 2,25,000/- per month (fixed) as per 7th Central Pay Commission dispensation. |

Where a Chief Commissioner being a retired Government servant or a serving employee of any institution or autonomous body funded by the Government, is in receipt of pension in respect of such previous service, the salary, admissible to him under these rules shall be reduced by the amount of the pension, and if he had received in lieu of a portion of the pension, the commuted value thereof, by the amount of such commuted portion of the pension.

4. AGE LIMIT :
Not exceeding 60 years as on 01.01.2024 subject to provision mentioned at SI. No.7 hereunder.

5. EDUCATIONAL QUALIFICATION :

I. Essential:
Graduation from a recognized university.

II. Desirable:
Preference shall be given to persons having recognized degree or diploma in social work or law or management or human rights or rehabilitation or education of persons with disabilities.

6. EXPERIENCE:

Should have experience of at least twenty-five years in a Group "A" level post in the Central Government or a State Government or a Public Sector Undertaking or a semi-Government or an autonomous body dealing with disability related matters or social sector or as a senior level functionary in registered national and international voluntary organizations in the field of disability or social development:

Provided that out of the total of twenty five years of experience, he/ she should have at least three years of experience in the field of rehabilitation or empowerment of persons with disabilities.

7. TERM OF THE OFFICE OF CHIEF COMMISSIONER :

- a. The term of the office of Chief Commissioner shall be for a period of three years from the date on which he/she assumes office, or till he/she attains the age of sixty five years, whichever is earlier.
- b. A person may serve as Chief Commissioner for a maximum period of two terms subject to the condition that he/she has not attained the age of sixty five years.
- c. If an applicant is in the service under the Central Government or State Government, he/she shall seek retirement from such service before his/her appointment to the post

8. POWERS DUTIES AND FUNCTIONS OF THE CHIEF COMMISSIONER:

The powers, duties and functions shall be as laid down in Rights of Persons with Disabilities Act, 2016 and/or Rules framed thereunder as amended from time to time.

9. OTHER TERMS AND CONDITIONS OF SERVICE OF THE CHIEF COMMISSIONER:

(1) LEAVE :

The Chief Commissioner shall be entitled to such leave as is admissible to Government servants under the Central Civil Services (Leave) Rules, 1972.

(2) LEAVE TRAVEL CONCESSION

The Chief Commissioner shall be entitled to such Leave Travel Concession as admissible to the Group 'A' officers of equivalent level under Central Civil Services (Leave Travel Concession) Rules, 1988.

(3) The Chief Commissioner shall be entitled to such medical benefits as admissible to the Group 'A' officers of equivalent level under Central Government Health Schemes.

10. RESIDUARY PROVISIONS:

Condition of service of the Chief Commissioner, in respect of which no express provision has been made in these rules and orders for the time being, is the same, as applicable to a Secretary to the Government of India.

11. Application in the prescribed Pro-forma (Annexure) containing supporting documents in support of the claim(s) from eligible candidates may be sent to Ms. Meena Kumari Sharma, Deputy Secretary, Department of Empowerment of Persons with Disabilities, Ministry of Social Justice & Empowerment, 5th Floor, Pt. Deendayal Antyodaya Bhavan, CGO Complex, Lodhi Road, New Delhi-110003 within **45 days** of publication of this advertisement in the 'Employment News'. The application should be duly catalogued with numbered pages and is to be sent as a single unit and not in parts. Applications received without supporting document(s) may be liable for rejection. Persons working in Central/State Govt/PSUs/Autonomous Bodies etc. may send their applications through proper channel. However, one advance copy of the application may be sent.

(Navin Kumar)

Under Secretary to the Govt. of India

Enclosure : Annexure containing pro-forma of application.

To

1. Web-site of DEPwD.
2. IT Cell, DEPwD for uploading in the E-office.
3. Media Division, DEPwD to publish the short version in the newspapers.

Dated: November, 2023

**PROFORMA FOR APPLICATION FOR THE POST OF
CHIEF COMMISSIONER FOR PERSONS WITH DISABILITIES**

1. (a) Name (In Block Letters):

(b) Address with telephone number and e-mail ID.

2. (a) Date of Birth: (b) Age as on 1.1.2024

3. (a) Educational & other Qualifications:

(b) Whether having recognized degree or diploma in Social work or law or management or human rights or rehabilitation or education of Persons with Disabilities(Y/N)? If yes, the details thereof:

(c) Research papers published (Indicate details in brief)

4. Details of Experience :

(a) whether having experience of at least 25 years in a Group “A” level post in the Central Government or a State Government or a Public Sector Undertaking or a Semi-Government or an autonomous body dealing with disability related matters or social sector or as a senior level functionary in registered national and international voluntary organizations in the field of disability or social development?(Y/N)
If yes, the details thereof:

Sl. No.	Office/ Organization	Brief of Organization	Post held with scale of pay/ consolidated pay	Period of service from ...to...	Nature of appointment- whether regular/adhoc/deputation/ honorary	Duties/ Job Description

(b) whether having experience of at least 3 years(out of 25 years) in a Group “A” level post in the Central Government or a State Government or a Public Sector Undertaking or a Semi-Government or an autonomous body dealing with in the field of rehabilitation or empowerment of persons with disabilities ?(Y/N) If yes, the details thereof:

Sl. No.	Office/ Organization	Brief of Organization	Post held with scale of pay/ consolidated pay	Period of service from ...to...	Nature of appointment- whether regular/adhoc/deputation/ honorary	Duties/ Job Description

5. Additional details about present employment, please state whether working under:-
- i. Central Government:
 - ii. State Govt./UT Admn:
 - iii. Recognized Research Institutions:
 - iv. University/Autonomous or Statutory Organization:
 - v. Registered Bodies (Registered Under Society Registration Act, Trust Act or any other relevant Act of States/ UTs or charitable company, licensed u/s 25 of the Company Act):
 - vi. International Agency/Society/Association etc
(If in a registered body — the size of the organization & the field indicated):

6. Additional information, if any, which you would like to mention in support of your candidature:

7. Whether belong to SC/ST/Person with Disability (PwD):

8. Name, Address and Telephone Nos. of two persons for reference from whom additional information/clarification can be obtained, in case information/documents available along with your application is/are insufficient:

i) Contact 1

- a) Name:
- b) Address:
- c) Contact No:
- d) Email:

ii) Contact 2

- a) Name:
- b) Address:
- c) Contact No:
- d) Email:

9. Requisite Documents for submission(Details of documents provided other than the below mentioned documents may be appended in the subsequent rows of the following table):

S.No.	Document type	Whether submitted or not (✓ tick where applicable)		Page number of document in the application
		Yes	No	
1	Date of Birth certificate			
2	Category Certificate(SC/ST/PwD)			
3	Education Certificate(s) (Essential and Desired)			
3 i)	Essential (Graduation from a recognized university)			
3 ii)	Desired (whether			

	having recognized degree or diploma in social work or law or management or human rights, rehabilitation or education of Persons with Disabilities)			
4	Experience Certificate			
5	Present Pay Certificate			
6	Employer's/Organization's registration certificate in case of NGOs experience			

10. Whether any supporting documents in respect of the claim(s) above is missing? If yes, reason(s) for not submitting the same:

Signature of the Candidate

Date :

Place :

Full address for communication.....